



**Stewards of Intangible Cultural Heritage Award
Open Call for Nominations – Frequently Asked Questions**

1. Who is eligible to be a nominee for the Award?

Both individuals and groups/organisations are eligible for the Award. To qualify:

| Individual nominees should be | Group/organisation nominees should be |
|---|---|
| a. Practising one or more intangible cultural heritage (ICH) element(s), which is/are listed as part of the National Heritage Board's ICH Inventory | |
| b. Singaporean Citizen or Permanent Resident, 18 years old and above | a. Based in Singapore and headed by a Singapore Citizen or Permanent Resident |
| b. ICH practitioner with at least 10 years of experience/vocation | c. Formally registered society or company, with at least 10 years of practice |

The Award will not apply to practices that are overtly religious or spreads the teachings or beliefs of any one religion; and the Award will not be conferred posthumously.

The Award will only be conferred upon individuals who are ICH practitioners – researchers, advocates, and/or managers of ICH organisations who do not themselves possess ICH knowledge and practice ICH skills are not eligible for the Award.

2. How do I find out if an ICH element is part of NHB's ICH Inventory? How do I find out which categories of ICH the element belongs to?

The full list of ICH elements on the Inventory can be viewed at: <https://www.roots.gov.sg/filter/ichresearch>. Each element has its own article, and you can find the category/categories which the element belongs at the top of their respective articles.

An example is shown below – the relevant categories are outlined as such:



3. If the nominee practices more than one ICH element, can they be nominated for multiple ICH elements? Are separate forms required for separate elements?

Yes – each nominee can be nominated for multiple ICH elements, as long as they have 10 years of experience in each of those elements.

Nominees/nominators are advised to look through the ICH Inventory, identify the relevant element(s) practiced by the nominee, and select all the categories which apply.

Please submit only one form per nominee – the form should include information on the nominee’s practice of all the elements which they are nominated for.

4. Can I nominate someone else? What are the requirements to be a nominator?

Yes, NHB accepts nominations by others on behalf of the nominee.

The nominator must be a Singaporean Citizen or Permanent Resident.

The nominator must also seek the consent of the nominee and should coordinate closely with the nominee to ensure the accuracy of the information provided to NHB. NHB may contact both the nominator and the nominee for further information or clarifications.

5. How will each nominee be assessed? What types of information or evidence should the nominee/nominator provide in the nomination form?

Nominees/nominators should refer closely to section 4 of the nomination form, for the types of information and evidence requested.

Nominees/nominators are also encouraged to refer to the evaluation criteria outlined below, when considering what information or evidence may be relevant.

| |
|--|
| Active Transmission of Skills and Knowledge <ul style="list-style-type: none">• Displays outstanding and ongoing efforts to transmit skills and knowledge to the next generation• Regular engagement with the wider community to raise awareness of the practice |
| Mastery of Skills and Knowledge <ul style="list-style-type: none">• Displays excellence in the application of both knowledge and skills |
| Long-Term Dedication to Transmitting Practice <ul style="list-style-type: none">• Long-term commitment to sustaining knowledge and skills of the practice |

Positive Impact and Influence

- Serves as a positive example by encouraging cultural exchange
- Displays efforts to serve the wider community through the practice

6. What if there are relevant information about the nominee that do not fit specifically into any of the sections outlined in the form?

Please submit information that would be relevant for evaluating the nominee's merits – you may refer to the details requested on the form, and the Award's evaluation criteria.

If there are additional information about the nominee which do not fit within the various sections outlined on the form, you may include it under 4.a.i. (as part of the overall introduction/description of the nominee and their practice of their ICH element), or as an annex.

Please be assured that the nomination will be assessed holistically, based on the information provided in the form and in the supporting documents.

7. Besides the nomination form, what types of supporting documents are required?

Besides the nomination form, nominees/nominators are strongly encouraged to provide letters, testimonials, reviews, or other forms of evidence that demonstrate the wider community's support for the nomination, recognition of the nominee's skills/knowledge, and/or the impact of the nominee's promotion or transmission efforts.

Nominees/nominators may also supply other forms of evidence, including:

- awards, accolades, and other forms of recognition within the ICH field;
- media features, articles, and other forms of recognition by wider community;
- further information on past efforts in the practice, promotion, or transmission of ICH.

For photographs, nominees/nominators are requested to supply accompanying captions or brief write-ups which provide the relevant context to the photographs.

8. Can I submit the form in another language besides English, or provide other supporting documents that are not in English?

The nomination form should be completed in English. If anyone is interested to apply but require any assistance with this, please reach out to NHB at nhb_stewards@nhb.gov.sg.

Nominees/nominators may submit supporting text documents (e.g., newspaper articles, testimonials/letters of support) which are in other languages besides English. NHB encourages that, if possible, nominees/nominators can provide a brief overview in English to summarise the key points that nominees/nominators wish to highlight.

9. If I have other questions or further clarifications about the nomination form or process, who do I contact?

Please reach out to NHB at nhb_stewards@nhb.gov.sg, or call 6982 1351.